New York Parents’ Briefing
Thursday 9 January 2020 at 5.30pm

The New York Parents’ Briefing will take place on Thursday 9 January at 5.30pm in B Block Drama Studio. It is essential that you attend with your child.

It is important that you bring to this meeting:

- Your child’s Passport
- The name and phone number of your child’s doctor
- A hard copy of your child’s ESTA on-line registration (see information sheet overleaf).

(We will take a copy of the details page in your child’s passport and return it to you by the end of the evening).

In order to ensure all flight details are correct, it is imperative that passports are available on this evening. Please check your child’s passport is in date.

During the evening we will show you a New York slideshow and will talk to you about:

- The itinerary
- Flight details
- What to bring
- Health & Safety details
- Finance/currency
- Passport/immigration issues

We will ask you to complete a compulsory Consent Form and a Medical Information Form during the meeting.

The meeting should last no longer than an hour.

We look forward to seeing you on 9 January.

Adam Lancaster
NYC Trip Co-ordinator
February 2020
Compulsory online ESTA Registration

REGULATIONS FOR TRAVELLING TO THE USA

All persons travelling to the USA must have obtained travel authorisation using the Electronic System for Travel Authorisation (ESTA). This costs $14 which must be paid by credit or debit card prior to travel. Please register your child using the link below.

It is important that you hand in a hard copy of your ESTA registration at the parents briefing. Each individual traveller must register online on the site:

https://esta.cbp.dhs.gov/esta

This link should take you directly to the official US government site. Beware there are numerous copy sites. These are not official sites and will charge you more.

Once on the correct site each traveller will need to provide the information required, pay the fee, obtain authorisation, print off a hard copy and ensure this is taken with them on the trip. Authorisation is valid for 2 years.

The information required includes personal information and passport information. Mandatory fields are indicated with an asterisk *. We recommend strongly that you do not provide any extra optional information. This means that you will not need to provide flight details or contact details whilst in the USA.

If you find that you need to enter an address whilst staying in the USA, this is our hostel address:

Hotel Pennsylvania,
401 7th Avenue,
New York,
NY 10001,
USA
+1 212-736-5000

In the event of difficulties the site contains a comprehensive help section and the ability to submit questions for online help.

All students travelling will require a hard copy ESTA authorisation in order to start their journey to the USA. It is their parents’ responsibility to obtain the necessary documentation to satisfy the US immigration authorities. This must be brought to the Parent’s Briefing.

Please contact me if you need any help or clarification (aln@monkswalk.herts.sch.uk)